

# Greeley County Job Opportunities

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**Below are current job openings for Greeley County. Please check back frequently as new positions become available. This list was updated Wednesday, October 20, 2021.**

## **Greeley County Community Development Director**

The ideal candidate will be a highly motivated, self-starter with an interest in working with community members to encourage stability and growth for Greeley County. Salary will be based on experience, and a bachelor's degree in marketing, business, or a related field is preferred. This is full-time, salaried position with benefits. Must be a current resident or be willing to relocate to Unified Greeley County. Interested candidates should submit a resume and a cover letter to Greeley County Community Development, 510 Broadway, PO Box 656, Tribune, KS 67879 or email resumes and inquiries to [clhopkins@fairpoint.net](mailto:clhopkins@fairpoint.net). For more information or to request a job description, call Christy Hopkins at (620) 376-2548. The position will remain open until filled. GCCD is an equal opportunity employer.

## **Homeland Farms-Bookkeeper**

Homeland Farms, a division of Phos Farms, Inc. is now hiring an experienced full-time Bookkeeping specialist. This position is responsible for maintaining established accounting policies and procedures, entering financial information into automated accounting systems, preparing financial reports, maintaining records of assets, liabilities, profits and losses, tax liability, and other financial activities. This position offers a competitive wage of \$18-\$22/hr (based on experience), 401(k) with company match, paid time off, health & dental insurance and more! Requirements: Associate degree in accounting or business-related area, 3+ years' experience in accounting and/or bookkeeping in a professional environment, proficient in the use of Microsoft Office (Word and Excel) and cloud-based technologies (Dropbox, Trello, G-Suite). Ideal candidate will have prior experience with database and accounting software (QuickBooks, QBox or Bill.com). Experience and/or knowledge of farming operations and inventory control is desired. To apply, email resume to: [jobs@familyfarmsgroup.com](mailto:jobs@familyfarmsgroup.com).

## **Patria Granjas-Contador/a**

Homeland Farms, una división de Phos Farms, Inc. ahora está contratando a un especialista experimentado en contabilidad a tiempo completo. Este puesto es responsable de mantener las políticas y procedimientos contables establecidos, ingresar información financiera en sistemas contables automatizados, preparar informes financieros, mantener registros de activos, pasivos, ganancias y pérdidas, pasivos fiscales y otras actividades financieras. ¡Este puesto ofrece un salario competitivo de \$ 18- \$ 22 / h (según la experiencia), 401 (k) con igualación de la empresa, tiempo libre pagado, seguro médico y dental y más! Requisitos: Título asociado en contabilidad o área relacionada con los negocios, más de 3 años de experiencia en contabilidad y / o teneduría de libros en un entorno profesional, dominio del uso de Microsoft Office (Word y Excel) y tecnologías basadas en la nube (Dropbox, Trello, G-Suite). El candidato ideal tendrá experiencia previa con software de contabilidad y bases de datos (QuickBooks, QBox o Bill.com). Se desea experiencia y / o conocimiento de las operaciones agrícolas y el control de inventarios. Para postularse, envíe un currículum por correo electrónico a: [jobs@familyfarmsgroup.com](mailto:jobs@familyfarmsgroup.com).

## **Ashley's Graphics – Custom Apparel Team Member**

Ashley's Graphics is looking for an individual to become a part of their custom apparel team! Candidate must have good communication skills, be honest, friendly, dependable, reliable, and eager to learn; someone who is up for new challenges and ready to work in a positive, upbeat atmosphere! If interested please submit a resume to [ashleysgraphics.ks@gmail.com](mailto:ashleysgraphics.ks@gmail.com) and let us know a little bit about you and what you can offer. Call 785-533-2695 with any questions regarding the position.

## **CHS – United Plains Ag**

CHS United Plains Ag is hiring! We are looking for motivated individuals to join our operations team in Full-Time Operations Labor, Custom Applicator, or Seasonal Laborer in Western Kansas. You will assist patrons in a professional manner and promote a positive image of the coop. You must have the ability to adapt, think and make decisions quickly; have a pleasant attitude, be helpful, and customer focused. Hurry, these positions will fill up fast. There's opportunity for growth! Please apply at [jobs.CHSinc.com](http://jobs.CHSinc.com) (**leave out the www.**) call 719-374-4072 or email [Chad.Nelson6@chsinc.com](mailto:Chad.Nelson6@chsinc.com) for help. We invite you to create a profile on our jobs website and browse through positions that are searchable by job location and/or job titles. CHS is an EO/AA/M/F/V/D employer.

## **The Scoular Company – Receiving Pit Operator**

Scoular Coolidge/Tribune is looking at adding another receiving pit operator to the team! Duties will include dumping/loading trucks, loading trains, typical housekeeping, and maintenance of a grain elevator. Must be able to pass a drug test and physical along with other physical requirements. No prior grain handling experience is necessary. The Scoular Co., one of the largest supply chain companies in North America, offers a competitive salary and benefits package. For consideration please stop by our facility to fill out an application. The Scoular Co Tribune Facility, 516 W Newton, Tribune, KS 67879. If you have any questions, please contact us at (620) 871-0066. The Scoular Co is an EOE. This position will be open until filled.

## **POSITIONS AVAILABLE AT UNIFIED GREELEY COUNTY IN TRIBUNE, KANSAS**

Unified Greeley County is an Equal Opportunity Employer

508 Broadway

Tribune, KS 67879

(620) 376-4278

### **County Road Department – Full-Time**

Unified Greeley County is now taking employment applications for a full-time position with the Road Department. Residency within the county is required. We provide excellent benefits, including retirement plans, and medical/dental coverage. Applications will be accepted until position is filled. Employment applications may be picked up at Tribune City Hall. **Mandatory drug testing is required.**

### **Departamento de carreteras del condado - tiempo completo**

El condado unificado de Greeley ahora está aceptando solicitudes de empleo para un puesto de tiempo completo en el Departamento de Carreteras. Se requiere residencia dentro del condado. Brindamos excelentes beneficios, incluidos planes de jubilación y cobertura médica / dental. Se aceptarán solicitudes hasta que se cubra el puesto. Las solicitudes de empleo se pueden recoger en Tribune City Hall. **Se requieren pruebas de drogas obligatorias.**

### **City Superintendent – Municipal Services District**

Unified Greeley County is now taking employment applications for a full-time City Superintendent position with the Municipal Service District. We provide excellent benefits, including retirement plans and medical/dental coverage. Applications will be accepted until position is filled. Employment applications may be picked up at Tribune City Hall, 508 Broadway, Tribune, Kansas. CDL required. **Mandatory drug testing is required. Salary dependent on qualifications.** Unified Greeley County is an Equal Opportunity Employer. (620) 376-4278.

### **Superintendente de la ciudad - Distrito de servicios municipales**

El condado unificado de Greeley ahora está aceptando solicitudes de empleo para un puesto de superintendente de la ciudad a tiempo completo en el distrito de servicios municipales. Brindamos excelentes beneficios, incluidos planes de jubilación y cobertura médica / dental. Se aceptarán solicitudes hasta que se cubra el puesto. Las solicitudes de empleo se pueden recoger en Tribune City Hall, 508 Broadway, Tribune, Kansas. Requiere CDL. **Se requieren pruebas de drogas obligatorias. Salario dependiente de las calificaciones.** El condado unificado de Greeley es un empleador que ofrece igualdad de oportunidades. (620) 376-4278.

### **Landfill/Solid Waste Department – Full-Time**

Unified Greeley County is now taking employment applications for a full-time position with the County Landfill/Solid Waste Department. We provide excellent benefits, including retirement plans, and medical/dental coverage. Applications will be accepted until the position is filled. Drug testing is mandatory. Employment applications can be picked up at Tribune City Hall.

### **Departamento de Vertederos / Residuos Sólidos - Tiempo completo**

El condado unificado de Greeley ahora está aceptando solicitudes de empleo para un puesto de tiempo completo en el Departamento de Residuos Sólidos / Vertederos del Condado. Brindamos excelentes beneficios, incluidos planes de jubilación y cobertura médica / dental. Se aceptarán solicitudes hasta que se cubra el puesto. La prueba de drogas es obligatoria. Las solicitudes de empleo se pueden recoger en Tribune City Hall.

## **POSITIONS AVAILABLE AT SEABOARD FOODS**

Local Office: 215 N. 4<sup>th</sup> St

Leoti, KS 67861

(620) 375-4431

For more information visit [www.seaboardfoods.com/careers](http://www.seaboardfoods.com/careers)

### **Animal Caretaker**

Seaboard Foods has open positions available as an animal caretaker. Starting wage \$14.00/hr

### **Grounds Maintenance**

Seaboard Foods has open positions available as a grounds maintenance member. Starting wage \$15.00/hr

### **Load-out Crew**

Seaboard Foods has open positions available as a load-out crew member. Starting wage \$15.50/hr

### **Truck Wash**

Seaboard Foods has open positions available as a truck wash team member. Starting wage \$15.50/hr

### **Farm Maintenance**

Seaboard Foods has open positions available as a farm maintenance member. Starting wage \$16.00/hr

### **Feed Mill Operator**

Seaboard Foods has open positions available as a feed mill operator. Starting wage \$16.00/hr

### **Feed Mill Maintenance**

Seaboard Foods has open positions available as a feed mill maintenance member. Starting wage \$18.00/hr

## **POSITIONS AVAILABLE AT GREELEY COUNTY SCHOOLS IN TRIBUNE, KANSAS**

Greeley County Schools

400 W. Lawrence

Tribune, KS 67879

620-376-4211 or 620-376-4265

Greeley County Schools is an equal opportunities employer.

Greeley County Schools es un empleador de igualdad de oportunidades.

### **JH Assistant Girls Basketball Coach**

Greeley County Schools is taking applications for an Assistant JH Girls Basketball Coach for the 2021-2022 school year. Applications will be accepted until filled. Interested individuals may obtain an application in the District Office. Questions concerning this position may be directed to Activities Director, Greg Cook.

### **Entrenador asistente de baloncesto femenino de JH**

Las escuelas del condado de Greeley están aceptando solicitudes para un entrenador asistente de baloncesto femenino de JH para el año escolar 2021-2022. Se aceptarán solicitudes hasta que se llenen. Las personas interesadas pueden obtener una solicitud en la oficina del distrito. Las preguntas relacionadas con este puesto pueden dirigirse al director de actividades, Greg Cook.

### **Full-Time Elementary Para**

Greeley County Schools is taking applications for an Elementary para for the 2021-2022 school year. Health insurance and retirement are included with this position. Must have a valid driver's license. Applications will be accepted until October 6th at noon. Interested individuals may obtain an application in the District Office. Questions concerning these positions may be directed to Superintendent John Niehues or Board Clerk Katie Zerr.

### **Para primaria de tiempo completo**

Las escuelas del condado de Greeley están aceptando solicitudes para un para de primaria para el año escolar 2021-2022. El seguro médico y la jubilación están incluidos en este puesto. Debe tener una licencia de conducir válida. Se aceptarán solicitudes hasta el 6 de octubre al mediodía. Las personas interesadas pueden obtener una solicitud en la oficina del distrito. Las preguntas sobre estos puestos pueden dirigirse al Superintendente John Niehues o a la Secretaria de la Junta Katie Zerr.

### **Substitute Teacher**

Greeley County Schools is taking applications for on call substitute teachers for the 2021-2022 school year. Applications will be accepted throughout the year. Interested individuals may obtain an application in the District Office. Questions concerning these positions may be directed to Superintendent John Niehues or Board Clerk Katie Zerr.

### **Profesor/a sustituto/a**

Las escuelas del condado de Greeley están aceptando solicitudes para maestros suplentes de guardia para el año escolar 2021-2022. Se aceptarán solicitudes durante todo el año. Las personas interesadas pueden obtener una solicitud en la oficina del distrito. Las preguntas sobre estos puestos pueden dirigirse al Superintendente John Niehues o a la Secretaria de la Junta Katie Zerr.

## **POSITIONS AVAILABLE AT GREELEY COUNTY HEALTH SERVICES IN TRIBUNE, KANSAS**

GCHS is an equal opportunity employer, offering flexible scheduling, competitive wages and great benefits. We are a family-oriented organization that provides great work-life balance to our staff. For more information, contact Katy Reynolds, Human Resources at 620-376-4221, or email at [hr@mygchs.com](mailto:hr@mygchs.com). Applications and information also available online at [mygchs.com](http://mygchs.com).

(GCHS es un empleador que ofrece igualdad de oportunidades y ofrece horarios flexibles, salarios competitivos y grandes beneficios. Somos una organización orientada a la familia que brinda un gran equilibrio trabajo-vida a nuestro personal. Para obtener más información, comuníquese con Katy Reynolds, Recursos Humanos al 620-376-4221, o envíe un correo electrónico a [hr@mygchs.com](mailto:hr@mygchs.com). Las aplicaciones y la información también están disponibles en línea en [mygchs.com](http://mygchs.com).)

**\*\*Now Offering Sign-On Bonuses and Increased Wages!\*\***

### **Full-Time Childcare Director**

Full-time; works primarily Mon-Fri 8am-5pm. Candidate is responsible for the administration and operations of an in-home daycare facility through GCHS; will run day-to-day operations.

**Directora de cuidado infantil a tiempo completo**

Tiempo completo; trabaja principalmente de lunes a viernes de 8 a. m. a 5 p. m. El candidato es responsable de la administración y las operaciones de una guardería en el hogar a través de GCHS; ejecutará las operaciones diarias.

**Full-Time Nightshift LTC LPN or RN**

Full-time nightshift; 6pm-6am; three 12-hour shifts per week. Works every other weekend/holiday. Full-time benefits.

**Turno de noche de tiempo completo LTC LPN o RN**

Tiempo completo; 6 pm-6 am; tres turnos de 12 horas por semana. Funciona cada dos fines de semana / feriados. Beneficios a tiempo completo.

**Full-Time Nightshift LTC CNA**

Full-time; Nightshift 6pm-6am; (3) 12-hour shifts per week. Works every other weekend/holiday. Full-time benefits.

**LTC CNA de turno nocturno a tiempo completo**

Tiempo completo; Turno de noche de 6 pm a 6 am; (3) turnos de 12 horas por semana. Funciona cada dos fines de semana / feriados. Beneficios a tiempo completo.

**Full-Time Housekeeper**

Full-time; 5 days per week; 6am-2pm. Works every other weekend/holiday. Full-time benefits and flexible work schedule.

**Ama de llaves a tiempo completo**

Tiempo completo; 5 días a la semana; 6 am-2pm. Funciona cada dos fines de semana / feriados. Beneficios a tiempo completo y horario de trabajo flexible.

**Director of Nursing (LTC)**

Full-time Director of Nursing in a Long Term Care setting. Primarily works Monday-Friday with some on call duties.

**Director de Enfermería (LTC)**

Director de enfermería de tiempo completo en un entorno de atención a largo plazo. Trabaja principalmente de lunes a viernes con algunas tareas de guardia.

**Pre-Registration Coordinator**

Full-time; Monday-Friday. Completes registration duties, including verification of benefits & limitations, prepares patient estimates and documents information.

**Coordinadora de preinscripción**

Tiempo completo; Lunes Viernes. Completa las tareas de registro, incluida la verificación de beneficios y limitaciones, prepara estimaciones de pacientes y documenta la información.

**Revenue Cycle Director**

Full-time; Monday-Friday. Plans, develops, and administers health information system for health care facility.

**Director/a del Ciclo de Ingresos**

Tiempo completo; Lunes Viernes. Planifica, desarrolla y administra un sistema de información de salud para instalaciones de atención médica.