

# Greeley County Job Opportunities

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**Below are current job openings for Greeley County. Please check back frequently as new positions become available. This list was updated Thursday, January 13, 2022.**

## **Greeley County Community Development Director**

The ideal candidate will be a highly motivated, self-starter with an interest in working with community members to encourage stability and growth for Greeley County. Salary will be based on experience, and a bachelor's degree in marketing, business, or a related field is preferred. This is full-time, salaried position with benefits. Must be a current resident or be willing to relocate to Unified Greeley County. Interested candidates should submit a resume and a cover letter to Greeley County Community Development, 510 Broadway, PO Box 656, Tribune, KS 67879 or email resumes and inquiries to [clhopkins@fairpoint.net](mailto:clhopkins@fairpoint.net). For more information or to request a job description, call Christy Hopkins at (620) 376-2548. The position will remain open until filled. GCCD is an equal opportunity employer.

## **First FarmBank-Part Time Financial Service Specialist**

First FarmBank is recruiting for a part time financial service specialist in Tribune. This position is responsible for determining customer's banking needs and selling products and services that meet their needs. They will also open new accounts and related services, and process changes to agreements with existing customers while providing the highest quality of service to every customer. For the complete job description, visit [www.firstfarmbank.com](http://www.firstfarmbank.com). If interested in applying, please send your resume to [nmccconnell@firstfarmbank.com](mailto:nmccconnell@firstfarmbank.com).

## **Homeland Farms-Bookkeeper**

Homeland Farms, a division of Phos Farms, Inc. is now hiring an experienced full-time Bookkeeping specialist. This position is responsible for maintaining established accounting policies and procedures, entering financial information into automated accounting systems, preparing financial reports, maintaining records of assets, liabilities, profits and losses, tax liability, and other financial activities. This position offers a competitive wage of \$18-\$22/hr (based on experience), 401(k) with company match, paid time off, health & dental insurance and more! Requirements: Associate degree in accounting or business-related area, 3+ years' experience in accounting and/or bookkeeping in a professional environment, proficient in the use of Microsoft Office (Word and Excel) and cloud-based technologies (Dropbox, Trello, G-Suite). Ideal candidate will have prior experience with database and accounting software (QuickBooks, QBox or Bill.com). Experience and/or knowledge of farming operations and inventory control is desired. To apply, email resume to: [jobs@familyfarmsgroup.com](mailto:jobs@familyfarmsgroup.com).

## **Patria Granjas-Contador/a**

Homeland Farms, una división de Phos Farms, Inc. ahora está contratando a un especialista experimentado en contabilidad a tiempo completo. Este puesto es responsable de mantener las políticas y procedimientos contables establecidos, ingresar información financiera en sistemas contables automatizados, preparar informes financieros, mantener registros de activos, pasivos, ganancias y pérdidas, pasivos fiscales y otras actividades financieras. ¡Este puesto ofrece un salario competitivo de \$ 18- \$ 22 / h (según la experiencia), 401 (k) con igualación de la empresa, tiempo libre pagado, seguro médico y dental y más! Requisitos: Título asociado en contabilidad o área relacionada con los negocios, más de 3 años de experiencia en contabilidad y / o teneduría de libros en un entorno profesional, dominio del uso de Microsoft Office (Word y Excel) y tecnologías basadas en la nube (Dropbox, Trello, G-Suite). El candidato ideal tendrá experiencia previa con software de contabilidad y bases de datos (QuickBooks, QBox o Bill.com). Se desea experiencia y / o conocimiento de las operaciones agrícolas y el control de inventarios. Para postularse, envíe un currículum por correo electrónico a: [jobs@familyfarmsgroup.com](mailto:jobs@familyfarmsgroup.com).

CHS United Plains Ag is hiring! We are looking for motivated individuals to join our operations team in Full-Time Operations Labor, Custom Applicator, or Seasonal Laborer in Western Kansas. You will assist patrons in a professional manner and promote a positive image of the coop. You must have the ability to adapt, think and make decisions quickly; have a pleasant attitude, be helpful, and customer focused. Hurry, these positions will fill up fast. There's opportunity for growth! Please apply at [jobs.CHSinc.com](http://jobs.CHSinc.com) **(leave out the www.)** call 719-374-4072 or email [Chad.Nelson6@chsinc.com](mailto:Chad.Nelson6@chsinc.com) for help. We invite you to create a profile on our jobs website and browse through positions that are searchable by job location and/or job titles. CHS is and EO/AA/M/F/V/D employer.

### **The Scoular Company – Receiving Pit Operator**

Scoular Coolidge/Tribune is looking at adding another receiving pit operator to the team! Duties will include dumping/loading trucks, loading trains, typical housekeeping, and maintenance of a grain elevator. Must be able to pass a drug test and physical along with other physical requirements. No prior grain handling experience is necessary. The Scoular Co., one of the largest supply chain companies in North America, offers a competitive salary and benefits package. For consideration please stop by our facility to fill out an application. The Scoular Co Tribune Facility, 516 W Newton, Tribune, KS 67879. If you have any questions, please contact us at (620) 871-0066. The Scoular Co is an EOE. This position will be open until filled.

## **POSITIONS AVAILABLE AT UNIFIED GREELEY COUNTY IN TRIBUNE, KANSAS**

Unified Greeley County is an Equal Opportunity Employer

508 Broadway

Tribune, KS 67879

(620) 376-4278

### **County Road Department – Full-Time**

Unified Greeley County is now taking employment applications for a full-time position with the Road Department. Residency within the county is required. We provide excellent benefits, including retirement plans, and medical/dental coverage. Applications will be accepted until position is filled. Employment applications may be picked up at Tribune City Hall. **Mandatory drug testing is required.**

### **Departamento de carreteras del condado - tiempo completo**

El condado unificado de Greeley ahora está aceptando solicitudes de empleo para un puesto de tiempo completo en el Departamento de Carreteras. Se requiere residencia dentro del condado. Brindamos excelentes beneficios, incluidos planes de jubilación y cobertura médica / dental. Se aceptarán solicitudes hasta que se cubra el puesto. Las solicitudes de empleo se pueden recoger en Tribune City Hall. **Se requieren pruebas de drogas obligatorias.**

### **Landfill/Solid Waste Department – Full-Time**

Unified Greeley County is now taking employment applications for a full-time position with the County Landfill/Solid Waste Department. We provide excellent benefits, including retirement plans, and medical/dental coverage. Applications will be accepted until the position is filled. Drug testing is mandatory. Employment applications can be picked up at Tribune City Hall.

### **Departamento de Vertederos / Residuos Sólidos - Tiempo completo**

El condado unificado de Greeley ahora está aceptando solicitudes de empleo para un puesto de tiempo completo en el Departamento de Residuos Sólidos / Vertederos del Condado. Brindamos excelentes beneficios, incluidos planes de jubilación y cobertura médica / dental. Se aceptarán solicitudes hasta que se cubra el puesto. La prueba de drogas es obligatoria. Las solicitudes de empleo se pueden recoger en Tribune City Hall.

## **POSITIONS AVAILABLE AT SEABOARD FOODS**

Local Office: 215 N. 4<sup>th</sup> St

Leoti, KS 67861

(620) 375-4431

For more information visit [www.seaboardfoods.com/careers](http://www.seaboardfoods.com/careers)

**Animal Caretaker**

Seaboard Foods has open positions available as an animal caretaker.

**Grounds Maintenance**

Seaboard Foods has open positions available as a grounds maintenance member.

**Load-out Crew**

Seaboard Foods has open positions available as a load-out crew member.

**Truck Wash**

Seaboard Foods has open positions available as a truck wash team member.

**Farm Maintenance**

Seaboard Foods has open positions available as a farm maintenance member.

**Feed Mill Operator**

Seaboard Foods has open positions available as a feed mill operator.

**Feed Mill Maintenance**

Seaboard Foods has open positions available as a feed mill maintenance member.

**POSITIONS AVAILABLE AT GREELEY COUNTY SCHOOLS IN TRIBUNE, KANSAS**

Greeley County Schools

400 W. Lawrence

Tribune, KS 67879

620-376-4211 or 620-376-4265

Greeley County Schools is an equal opportunities employer.

Greeley County Schools es un empleador de igualdad de oportunidades.

**Full-Time Elementary Para**

Greeley County Schools is taking applications for 2 Elementary paras for the remainder of the 2021-2022 school year. Health insurance and retirement are included with these positions. Must have a valid driver's license. Applications will be accepted until filled. Interested individuals may obtain an application in the District Office, [tribuneschools.org](http://tribuneschools.org), or Tribune Jackrabbits Facebook page. Questions concerning these positions may be directed to Superintendent John Niehues or Board Clerk Katie Zerr.

**Para primaria de tiempo completo**

Las escuelas del condado de Greeley aceptarán solicitudes para 2 parados de primaria durante el resto del año escolar 2021-2022. El seguro médico y la jubilación se incluyen en estos puestos. Debe tener una licencia de conducir válida. Se aceptarán solicitudes hasta que se llenen. Las personas interesadas pueden obtener una solicitud en la oficina del distrito, [tribuneschools.org](http://tribuneschools.org) o en la página de Facebook de Tribune Jackrabbits. Las preguntas sobre estos puestos pueden dirigirse al Superintendente John Niehues o a la Secretaria de la Junta Katie Zerr.

**Substitute Teacher**

Greeley County Schools is taking applications for on call substitute teachers for the 2021-2022 school year. Applications will be accepted throughout the year. Interested individuals may obtain an application in the District Office. Questions concerning these positions may be directed to Superintendent John Niehues or Board Clerk Katie Zerr.

**Profesor/a sustituto/a**

Las escuelas del condado de Greeley están aceptando solicitudes para maestros suplentes de guardia para el año escolar 2021-2022. Se aceptarán solicitudes durante todo el año. Las personas interesadas pueden obtener una solicitud en la oficina del distrito. Las preguntas sobre estos puestos pueden dirigirse al Superintendente John Niehues o a la Secretaria de la Junta Katie Zerr.

### **Kitchen Helper**

Greeley County Schools is taking applications for a kitchen position (approx. 32 hours/week) for the remainder of the 2021-2022 school year through May 18th, 2022. Health insurance and retirement are included with this position. Applications will be taken until filled. Interested individuals may obtain an application in the District Office, [tribuneschools.org](http://tribuneschools.org), or Tribune Jackrabbits Facebook page. Questions concerning this position may be directed to Superintendent John Niehues, Food Services Director Christina Marquardt, or Board Clerk Katie Zerr.

### **Ayudante de cocina**

Las escuelas del condado de Greeley están aceptando solicitudes para un puesto de cocina (aproximadamente 32 horas a la semana) durante el resto del año escolar 2021-2022 hasta el 18 de mayo de 2022. El seguro médico y la jubilación están incluidos en este puesto. Las solicitudes se tomarán hasta que se llenen. Las personas interesadas pueden obtener una solicitud en la oficina del distrito, [tribuneschools.org](http://tribuneschools.org) o en la página de Facebook de Tribune Jackrabbits. Las preguntas relacionadas con este puesto pueden dirigirse al Superintendente John Niehues, a la Directora de Servicios de Alimentos Christina Marquardt o a la Secretaria de la Junta Katie Zerr.

### **JH/HS Secretary**

Greeley County Schools is taking applications for a JH/HS Secretary to begin training during the 2021-2022 school year for the 2022-2023 school year. Health insurance and retirement are included with this position. Must have a valid driver's license. Applications will be accepted until January 31st, 2022. Interested individuals may obtain an application in the District Office, [tribuneschools.org](http://tribuneschools.org), or Tribune Jackrabbits Facebook page. Questions concerning these positions may be directed to Superintendent John Niehues or Board Clerk Katie Zerr.

### **Secretaria JH/HS**

Las escuelas del condado de Greeley están aceptando solicitudes para un secretario de JH / HS para comenzar a capacitarse durante el año escolar 2021-2022 para el año escolar 2022-2023. El seguro médico y la jubilación están incluidos en este puesto. Debe tener una licencia de conducir válida. Las solicitudes se aceptarán hasta el 31 de enero de 2022. Las personas interesadas pueden obtener una solicitud en la oficina del distrito, [tribuneschools.org](http://tribuneschools.org) o en la página de Facebook de Tribune Jackrabbits. Las preguntas sobre estos puestos pueden dirigirse al Superintendente John Niehues o a la Secretaria de la Junta Katie Zerr.

## **POSITIONS AVAILABLE AT GREELEY COUNTY HEALTH SERVICES IN TRIBUNE, KANSAS**

GCHS is an equal opportunity employer, offering flexible scheduling, competitive wages and great benefits. We are a family-oriented organization that provides great work-life balance to our staff. For more information, contact Katy Reynolds, Human Resources at 620-376-4221, or email at [hr@mygchs.com](mailto:hr@mygchs.com). Applications and information also available online at [mygchs.com](http://mygchs.com).

(GCHS es un empleador que ofrece igualdad de oportunidades y ofrece horarios flexibles, salarios competitivos y grandes beneficios. Somos una organización orientada a la familia que brinda un gran equilibrio trabajo-vida a nuestro personal. Para obtener más información, comuníquese con Katy Reynolds, Recursos Humanos al 620-376-4221, o envíe un correo electrónico a hr@mygchs.com. Las aplicaciones y la información también están disponibles en línea en mygchs.com.)

## **\*\*Now Offering Sign-On Bonuses and Increased Wages!\*\***

### **Full-Time Childcare Director**

Full-time; works primarily Mon-Fri 8am-5pm. Candidate is responsible for the administration and operations of an in-home daycare facility through GCHS; will run day-to-day operations.

### **Directora de cuidado infantil a tiempo completo**

Tiempo completo; trabaja principalmente de lunes a viernes de 8 a. m. a 5 p. m. El candidato es responsable de la administración y las operaciones de una guardería en el hogar a través de GCHS; ejecutará las operaciones diarias.

### **Full-Time Nightshift LTC CNA**

Full-time; Nightshift 6pm-6am; (3) 12-hour shifts per week. Works every other weekend/holiday. Full-time benefits.

### **LTC CNA de turno nocturno a tiempo completo**

Tiempo completo; Turno de noche de 6 pm a 6 am; (3) turnos de 12 horas por semana. Funciona cada dos fines de semana / feriados. Beneficios a tiempo completo.

### **H.R. Marketing Assistant**

Full-time or Part-time; Mon-Fri; flexible schedule available. Full benefits.

### **Asistente de marketing de H.R.**

Tiempo completo o medio tiempo; Lun-vie; horario flexible disponible. Beneficios completos.

### **Greeley County Clinic Receptionist**

Full-time; Mon-Fri 8am-5pm. No weekends or holidays!

### **Recepcionista de la Clínica del Condado de Greeley**

Tiempo completo; Lunes a viernes de 8 am a 5 pm ¡Sin fines de semana ni festivos!

### **Hospital RN - Nightshift**

\$5,000 Sign-on bonus; newly increased wages! 2-3 shifts per week; Nightshift 5pm-5am. Works on Med/Surg/ER floor. Flexible schedule and free housing available.

### **Enfermera del hospital - Turno de noche**

Bono de inicio de sesión de \$ 5,000; ¡Salarios recientemente incrementados! 2-3 turnos por semana; Turno de noche de 5 pm a 5 am. Funciona en piso de Medicina / Cirugía / Urgencias. Horarios flexibles y viviendas gratuitas disponibles.

### **Hospital Nurse Aide – Nightshift**

No certification required; nightshift acute care nurse aide. Full-time; 3 shifts per week 5pm-5am.

### **Auxiliar de enfermería del hospital - Turno de noche**

No se requiere certificación; auxiliar de enfermería de cuidados intensivos del turno de noche. Tiempo completo; 3 turnos por semana de 5pm a 5am.

### **LTC MDS Coordinator (RN)**

\$5,000 Sign-on bonus; 4 days per week; flexible schedule. Full benefits & opportunity for growth!

**Coordinadora de LTC MDS (RN)**

Bono de inicio de sesión de \$ 5,000; 4 días a la semana; horario flexible. ¡Beneficios completos y oportunidad de crecimiento!